

Under 18 Participation Guidelines

1. Opening Statement:

- 1.1 *Union Activities is committed to ensuring all affiliated Student Groups are informed about how best to safe guard their members in the eventuality that an under 18 year old student joins them or participates in an event.*

2. Policy Scope

- 2.1 This code of conduct applies to all affiliated Student Groups (including Team Leicester) that fall under the jurisdiction of the University of Leicester Students' Union Union Activities Department
- 2.2 This policy does not form any part of the Students' Union constitution and may be amended at any time. Prior notice will be given where possible but is not necessary.
- 2.3 This policy is in addition to the Students' Union Student Group Constitution and any other policies and documents held by the University of Leicester Students' Union which make reference to underage membership or participation.

3. Aims of the Policy

- 3.1 To promote an awareness of how Student Group's should act should an underage student join their group or participate in an event.

4. Policy

- 4.1 Students under the age of 18 are unable to:
 - 4.1.1 Run for a committee position or any other position of responsibility within a Student Group
 - 4.1.2 Attend overnight trips unless they have received consent from parent or guardian
 - 4.1.3 Be involved with any Student Group relating to gambling or alcohol consumption including but not limited to Poker, Real Ale, Cocktail and Beer Pong.
- 4.2 Student Group Committees must do the following when inviting under 18's to events:
 - 4.2.1 Inform the Students' Union activities team with 4 weeks' notice.
 - 4.2.2 If the under 18's are part of an institution such as a school, they must also notify and organise the event with the guidance of the University of Leicester's Wider Participation Team.
 - 4.2.3 Complete the Blackboard safeguarding training.
 - 4.2.4 Ensure any teachers or adults in position of power during the event are DBS checked and an external visitor form has been completed for them.

5. Following Notification

- 5.1 The Students' Union holds the right to refuse an event or the participation of the under 18's should they deem it unsafe or a safeguarding risk.
- 5.2 Any groups found going against these policies risk suspension and the revoking of their right to hold events.
- 5.3 Union Activities withholds the right to visit all Student Group Events to check these guidelines are being followed.