**To:** Your department

**Subject:** NOTICE OF INTENTION TO APPEAL MARK DUE TO UCU MARKING & ASSESSMENT BOYCOTT

**Body:** I am writing to you to inform you of my intention to appeal against any assessments or marking grades I feel have been impacted by the potential boycott by University staff from 20th April 2023.

Name of Student:

Name of Coursework Appealing:

Name of Course:

Department:

Student Number:

I know that I can seek impartial advice from the Advice Service by emailing them at advice@leicester.ac.uk , should I need any support or advice in this matter.

Thank you for your time in this matter. I would like an acknowledgement of this email and look forward to hearing from you.

Regards

Student name