Part-Time Officer Scrutiny Template 2023

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Date of submission: 3rd February 2024

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| Is this a meeting, campaign, project, or other? | What is the goal of this work? | What have you done to progress this work or complete is this year? | Any other notes? |
| PROJECT | Increase the number of hours during the work week in vacation times for postgraduate students specifically. This is to make sure that students can full time outside of term dates so they can afford to study etc.  |

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| Contacted university management and education officer- Prachi Bhatt directly and discuss with higher university figures and the Visa team and International Student Services. Increasing the number of hours for students to full-time during vacation times so students don’t have to worry about finances during term times and can focus on studying and increase experience and exposure to the job market. Already working with Visa team and international student services and Education Officer. Emailing different people and hoping to implement this change (other universities have already done this) WAITING FOR FOLLOW UP FROM THE EDUCATION OFFICER AND VICE CHANCELLOR.  |

 | The UK allows 40-hour work weeks so legally students can work full-time outside of terms, but the university doesn’t permit this. Other universities allow these working hours elsewhere. Would like to sort out the issue before Easter holidays, but was hoping to get the changes before Christmas but it is a big change.  |
| PROJECT  | Timetable issues and location issues. Many postgraduate students are finding timetabling an issue because of the large gaps between classes and there is a lot of travelling involved so it would be more ideal to make classes on one campus each day if possible.  | Would like to have lectures more condensed for postgraduate students in future terms. Making sure that lectures are more organised and there is more freedom for students to get involved with societies (limiting the amount of lectures form 5-6pm). Discussed with university management, professors and Prachi and Liz Jones. Taking into considerations the professors’ commitments. Make the lectures hybrid or have timetabled classes on Monday to Wednesday rather than coming to campus every day. Students travel from Coventry, Birmingham and are time constraints coming to campus just for one hour on campus which can make the journey not worthwhile.  | Hoping to change this atleast by next intake starting date.  |
| CAMPAIGN  | Holding event for postgraduate students and helping with promoting more job fairs, volunteering and other opportunities such as part-time jobs. | Having events for job-seekers and volunteering opportunities. More opportunities for the students at the University of Leicester and a higher employability satisfaction ranking from student satisfaction. Improving the University reputation. Start with volunteering events on campus then work with careers team for summer internships and placements including small and medium businesses. Having more exposure to businesses with stalls or events about specific skills. Have more job opportunities circulated. Many postgraduate students are international but they need experience in the UK job market so there should be more job opportunities for students to ensure they get placements and help with their employability. Planning 2 events a month. 1 online. One in person. Employers should be contacted each month.CONNECTED WITH CAREERS TEAM SERVICES TO PLAN THE EVENT IN MID MARCH.  |  |
| CAMPAIGN  | Socialising opportunities for post graduates.  | HELD A POST GRADUATE DROP IN SESSION ON 15th December 2023. It was hybrid and many students joined which was very beneficial for everyone.  | PLANNING ONE EVENT IN EACH TERM. .  |
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