

## The University of Leicester Fairtrade Policy

1. The University of Leicester strives to be a Fairtrade University and will work with the Fairtrade Foundation to formalise that status.
2. Fairtrade products will be made available for sale in all University retail outlets. Where this is not possible, due for example to purchasing constraints and long-term contracts, there is a commitment to replace existing stock as soon as it is possible.
3. Fairtrade options will be provided at all University and departmental meetings served by the University's Catering Service and, where staff provide for themselves (e.g. in offices), encourage staff through campaigning to purchase Fairtrade foods.
4. The University will work closely with the University of Leicester Students' Union to campaign for increased Fairtrade consumption within the University. These campaigns will include but not be limited to:
  - Encouraging staff and students to switch to buying Fairtrade products where possible
  - Raising awareness about the work of the Fairtrade Foundation through Fairtrade Fortnight and other events that highlight the importance of buying Fairtrade and ethically produced goods
  - Holding or supporting events and actions that reinforce the Fairtrade ethos.
5. Ensuring that there are periodic meetings of the University Fairtrade Steering Group to ensure implementation of this policy with membership made up from:

### **Membership:**

Director of the Residential and Commercial Services  
University Environmental Manager  
Food and Beverage Manager (Halls)  
Food Development Manager City Campus  
Catering Services and Hospitality Manager  
Students Union Campaigns and Involvement Officer  
Students Union General Manager  
Students Union Outlet Manager

### **Other points of Reference:**

1. The Fairtrade Steering Group shall meet at least once a term.
2. The Steering Group shall ensure the University Fairtrade Policy is upheld.
3. The Steering Group shall consider proposals for supporting or organising campaigns to enhance the Fairtrade ethos.
4. The Steering Group shall submit a short progress report at the end of each academic year to the Fairtrade Foundation

5. The Steering Group shall work with relevant University bodies to achieve collaborative and coordinated campaigns.