

**LSU SOCIETIES COUNCIL 2024/25**

The Leicester Students’ Union Societies Council aims to give students across all facets of student groups a greater voice here. The idea of this council is to formalise student discussions, build a societies-focused discussion group within the SU and discuss ideas that give students a greater voice among senior staff. The future success of societies here at Leicester lies completely within the student’s voices. It is extremely important students are included in the process of navigating the forthcoming year as we build on creating exceptional student opportunities.

The council is broken down into 11 roles and individual responsibilities. As you are all still studying, the role will be flexible and accommodating to your studies. You will be holding a specific role on the societies council, as allocated.

**This is not an elected position, much like the club committee roles**. The role is voluntary and is expected to take up to 4-6 hours per month.

**Role Perks:**

* Rockstar Privilege Pass (Free entry on Wednesday student nights at the O2).
* Free or discounted tickets for University/Union events. (I.e. Rugby Varsity & Sports Awards).
* LSP vouchers to most university food outlets.
* Choice of personalised merchandise.
* CV and portfolio support/certificates.

**All members of the Societies Council will be required to:**

* Attend Societies Council Meetings by-weekly for one hour to discuss current activities.
* Be an ambassador for events and other LSU projects. For example, Pride, Black History Month and SU awards.
* Sit on deciding panel for the end of year SU awards.
* Assist with approving new student group and grant funding applications.
* Assist with LSU projects throughout the year.
* Be an approachable point of contact for society presidents/captains.
* Feedback on ways that societies at UoL can be more inclusive and aim to engage with liberation groups and inactive students.
* Act as role models for student groups at Leicester.

**Role Descriptions:**

**STUDENT VICE-CHAIR**

1. To lead discussions and meetings when the Sports and Societies Officer is absent, acting as the Chair.
2. To liaise with the Sports and Societies Officer following the weekly meetings to ensure that the actions from the meeting are being completed by the council.
3. Act as the main point of contact for the council for general queries.
4. To help ensure that all events and campaigns are completed to a high standard.

**SECRETARY**

1. To take meeting minutes during the weekly Societies’ Council Meetings, keeping the council up to date each week.
2. To produce a structured email (templated) for the societies council to view after each meeting, based on the minutes.
3. To oversee logistical strategies that the Societies Council may have.
4. To act as the admin during any events or campaigns the Socieites Council may organise.
5. Gathers reports and photos from all societies at all levels of participation for marketing and communications.
6. Working with the Sports and Societies Officer to promote society activities via relevant channels (Facebook, Twitter, Instagram, email etc) and working to ensure clubs, individuals and volunteers get fair coverage.
7. To be confident with photography and digital content creation.

**WELLBEING AMBASSADOR**

1. To work with the Sports and Societies Officer to ensure that provisions for those with mental health conditions are improved at the University of Leicester
2. To engage in conversations with clubs and societies to see how they would like their wellbeing support to be improved at the University of Leicester and Students’ Union.
3. To work with the Sports and Societies Officer to run any wellbeing related campaigns, events or training.
4. To communicate with the Sports and Societies Officer to link to societies and promote the more opportunities for our students.
5. To help be the voice for those with mental health conditions within societies at the University of Leicester and to promote their feedback.
6. To support in implementing better processes and networks for wellbeing support in sports.
7. To act as a main point of contact in regards to wellbeing in societies and signposting to support, for society committees, communicating the thoughts and feedback from wellbeing and inclusion ambassadors.

**ACCESSIBILITY AMBASSADOR**

1. To work with the SU and Sports and Societies Officer to ensure that provisions for those with disabilities and accessibility barriers are improved at Leicester.
2. To engage in conversations with clubs and societies to see how they would like their understanding of accessibility needs and provisions made for those with needs, to be improved at the University of Leicester and Students’ Union.
3. To work with the Sports and Societies Officer and Liberation Officer to run any accessibility related campaigns, events or training.
4. To communicate with the Sports and Societies Officer to link to societies and promote the more opportunities for our students.
5. To help be the voice for those with accessibility conditions within societies at the University of Leicester and to promote their feedback.
6. To support in implementing better processes and networks for accessibility support.
7. To act as a main point of contact in regards to accessibility in societies and signposting to support, for society committees, communicating the thoughts and feedback from liberation groups.

**LIBERATION AMBASSADOR**

1. Contributes to making societies at UoL more inclusive and aim to further engage liberation groups and inactive students, by facilitating communication with the Liberation Officer.
2. Supports Sports and Societies Officer in identifying potential inclusion and awareness campaigns throughout the academic year.
3. The opportunity to sit on university/SU working groups focussed on reducing social/financial barriers to sport and implementing change to the student body.
4. To ensure that the societies offer at the University of Leicester is engaging liberation groups.
5. To help work on campaigns run by the Sports and Societies Officer that champion improving diversity.
6. To engage in conversations with the Liberation Officer in order to promote best practices with diversity in socieities.
7. To represent and be the voice for liberation communities in regards to inclusion in societies and how they can change to be more accessible for minority groups.

**STUDENT GROUP REPRESENATIVES *– We are looking for representatives from each category of student group to take part in societies council, the different representation roles are listed below:***

* Academic Groups Representative
* Cultural/National Groups Representative
* Faith Groups Representative
* Arts Groups Representative
* Community Focused Groups Representative
* Sports Representative