

Role Description for President

Job Title	President
Location	University of Leicester Students' Union, LE1 7RH
Salary	£24.450
Reports To	Trustee Board
Role Purpose	<ul style="list-style-type: none">• Act as the lead representative of University of Leicester students, ensuring their voices are heard and interests are represented.• Be the lead Officer responsible for oversight of the Students' Union strategy• Serve as Vice Chair, providing leadership and governance to the Trustee Board, whilst co-managing the Chief Executive alongside the Chair of the Trustee Board.• Leads and regularly reviews the Union's representational structures.

Welcome to the Executive Team within the Students' Union!

The Students' Union is an empowering, innovative and inclusive student-led Union; championing your interests and providing a community that is home away from home.

Students decide who will run and lead the Union so elections provide the chance to be part of something big, have some fun, and shape the Students' Union.

Main Duties and Responsibilities

- **Primary Representative:** Act as the lead representative of University of Leicester students, ensuring their voices are heard and interests are represented.
- **Union Campaigns:** Oversees Union Campaigns, working closely with other Officers, Representatives, and staff to maximise impact.
- **Vice Chair of the Board of Trustees:** Serves as the Vice Chair, providing leadership and governance to the Board. The Vice-Chair co-manages the Chief Executive alongside the Chair of the Board.
- **Governance Leadership:** Leads and regularly reviews the Union's representational and democratic structures.
- **Policy Oversight:** Chairs the Policy Sub-Committee, guiding policy discussions and decisions.
- **Executive Committee:** Chairs Executive Committee meetings, coordinating the activities and strategies of the Union.
- **Representational Oversight of Union Strategy:** be the lead officer responsible for the oversight of the strategy.
- **Spokesperson:** Acts as the primary spokesperson to external bodies, leading public relations and press releases.
- **Sustainability and Environmental:** Collaborating with the Sustainability Part-Time Officer to:-
 - Be responsible for coordinating environmental sustainability projects and strategies.
 - Represent student views on Sustainability on campus and to develop student engagement with sustainability.

- To be the main point of contact between the Students' Union and the Sustainability Team.
- Attend the Sustainability Network/Council
- **University Liaison:** Represent the Union to local community organisations and at relevant community meetings, fostering positive relationships and addressing community concerns.
- **Wellbeing: Collaboration with Support Services:**
 - To lead the Students Union on wellbeing issues for students such as student housing and financial issues.
 - To be the principal point of contact with the Students' Union Advice Service.
 - To be the principal point of contact between the Students' Union and the University of Leicester Support Services.
- **National Union of Students (NUS):** Serves as the primary contact and lead delegate for the NUS events.
- **Collaboration with Part-Time Officers:** Works with the International Officer, Distance Learning Officer, Postgraduate Research Officer and Sustainability Officer to support their roles and objectives.
- **University Engagement:** Sits on the University Council.

General

- All Executive Officers have a responsibility to ensure under-represented groups are represented in each of their assigned remits, as well as within the University community, ensuring their student experience is exceptional and advocating any issues that may be important to that group:
- Oversee and develop the Union's representational and democratic structures and systems to ensure as wide as possible student involvement.
- Monitor and propose the provision of equal opportunities to students, promote and campaign for equal opportunities within the Union and the wider community.

Representation

- To be representatives of student views to the University and to external bodies.
- To regularly talk and listen to the entire membership of the Union.
- To complete the engagement circle by ensuring all activity and outcomes are fed back to the membership of the Union.
- To maintain and promote Union policies.
- To monitor key issues and problems affecting the student population and ensure the Union is acting on these.
- To ensure that the Union enhances the student experience and effects real change in students' lives via effective representation and campaigning.

Trustee

- To act as Trustees of the Union, ensuring that all of its services are relevant with positive effects on students.
- To abide by the Trustees' Code of Conduct.
- To abide by the laws of the United Kingdom and by the Union's Constitution.
- To promote the purpose, vision, aims, and objectives of the Union.
- To actively commit to reducing the environmental impact of the Union, whilst highlighting the best ethical practice.
- To carry out all duties with due regard to Health and Safety, Customer Care, and Equal Opportunities Policies.
- To be Directors of the Union and other appropriate subsidiary companies (where eligible in company law), having legal responsibility for its services.