

# Role Description for Sustainability Officer

<b>Job Title</b>	<b>Sustainability Officer</b>
<b>Location</b>	<b>University of Leicester Students' Union, LE1 7RH</b>
<b>Salary</b>	<b>£12 an hour plus Holiday Pay – 7 hours a week for up to 35 weeks of the Academic Year</b>
<b>Role Purpose</b>	<ul style="list-style-type: none"><li>• To represent the needs and opinions of students interested in sustainability to the Executive and to the University where necessary.</li><li>• Run appropriate campaigns and events to increase participation in sustainability-related activities.</li><li>• To chair the Sustainability Network/Council.</li></ul>

## Welcome to the Students' Union!

The Students' Union is an empowering, innovative and inclusive student-led Union; championing your interests and providing a community that is home away from home.

Students decide who will run and lead the Union so elections provide the chance to be part of something big, have some fun, and shape the Students' Union.

## Main Duties and Responsibilities

- Provide a platform in the Students' Union for students to raise issues and ideas around sustainability.
- Conduct campaigns to lobby, promote, and enhance sustainability within the Students' Union as well as coordinate with the University where appropriate.
- Encourage students to engage with sustainability within the Leicester Students' Union.
- Be responsible for communication with students on matters concerning sustainability.
- Maintain and promote Union policies around sustainability to students.
- Support student groups related to sustainability in achieving campaigns and projects.
- Support the Sports and Activities Officer by liaising with them on feedback from students on sustainability.
- Represent students by consulting, discussing, and bringing ideas to Councils and where appropriate, policies to the Leicester 100.
- Chair Sustainability Network/Council meetings.

## General

All Part Time-Officers will: -

- Be a representative of student views to the University and to external bodies.
- Support the Union on priority campaigns.
- Regularly talk and listen to the specific demographics of membership of the Leicester Students' Union.
- Complete the engagement circle by ensuring all activity and outcomes are fed back to the membership of the Union.
- Work in collaboration as appropriate with the Executive and other Part-Time Officers.
- Maintain and promote Union policies.

- Attend relevant Council meetings and regular Part-Time Officer Team meetings.